YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution

MUKTAINAGAR TALUKA EDUCATION SOCIETY'S SHRIMATI GODAVARRIBAI GANPATRAO KHADSE COLLEGE

- Name of the Head of the institution

Dr. H.A Mahajan

- Designation

Acting Principal

- Does the institution function from its own campus?

Yes

- Phone no./Alternate phone no.

02583234408

- Mobile no

9404490246

- Registered e-mail

khadse_college1990@rediffmail.com

- Alternate e-mail

iqac.ggk@gmail.com

- Address

Behind Gajanan Maharaj Mandir, Bhusawal Road, At,Post : Muktainnagar, Taluka: Mukatinagar, Dist.- Jalgaon

- City/Town

Muktainagar

- State/UT

Maharashtra

- Pin Code

425306

2.Institutional status

- Affiliated /Constituent

Affiliated

- Type of Institution

Co-education

- Location **Rural**

- Financial Status **Grants-in aid**

- Name of the Affiliating University **Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon**

- Name of the IQAC Coordinator **Dr. Anil P. Patil**

- Phone No. **02583234408**

- Alternate phone No. **9404490246**

- Mobile **9421521051**

- IQAC e-mail address **iqac.ggk@gmail.com**

- Alternate Email address **anilppatil3@yahoo.com**

3.Website address (Web link of the AQAR (Previous Academic Year)

https://sggkhadsecollege.ac.in/Document/View?DocPath=%2FData%2FDocuments%2F6_AQAR%202020-21%20%281%29.pdf

4.Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

https://sggkhadsecollege.ac.in/Document/View?DocPath=%2FData%2FDocuments%2F7_ACADEMIC%20CALENDAR%202021-22.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	**B+**	**2.53**	**2016**	**16/09/2016**	**15/09/2021**

6.Date of Establishment of IQAC **01/07/2004**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Student Welfare	Earn while Learn	KBC North Maharashtra University,Jalgaon	2021-22	129600/-
Scholarship	Post Matric Scholarship for VJNT students , Post Matric freeship for VJNT students, Post Matric Scholarship for OBC students ,Post Matric freeship for OBC students, Post Matric Scholarship for SBC students , Post Matric freeship for SBC students	State Government Maharashtra	2021-22	32,88,805/-
Scholarship	Post Matric Scholarship for SC students, Post Matric freeship for SC students, Post Matric Scholarship for ST students, Post Matric freeship for ST students	Central Govt of India	2021-22	8,35,157/-

01-06-2023 03:56:43

NSS	NSS Funding	KBC North Maharashtra University,Jalgaon	2021-22	82590/-
Examination Grant	Examination Remuneration	KBC North Maharashtra University,Jalgaon	2021-22	50,100/-
Mrs. V.V.Chaudhari	Vice Chancellor Research Motivation Scheme	KBC North Maharashtra University,Jalgaon	2021-22 for 2 years	1,88,000

8.Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC   [View File](#)

9.No. of IQAC meetings held during the year   **4**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Alumni association is registered.

New programs have been started.

The use of ICT is encouraged in internal assessment and evaluation.

Teachers are encouraged to develop e-content.

Awareness about publication ethics, quality in publication, NEP 2020, etc..

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To arrange training programs for students.	New programs have been started.
To encourage the faculty to use ICT in teaching-learning process.	Teachers used virtual platforms for teaching and developed e-content/google classrooms/Videos.
To orient the teachers about Publication ethics, Quality research, Swayam and NEP 2020NEP.	Teachers are oriented about publication ethics, quality in publication, Swayam and NEP 2020 etc.
To increase the use of ICT in assessment and evaluation.	The use of ICT is used for internal assessment and evaluation, and collecting Feedback..
To register alumni association.	Alumni association is registered.

13.Whether the AQAR was placed before statutory body?   **Yes**

- Name of the statutory body

Name	Date of meeting(s)
College Development Committe	19/05/2023

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

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	• Name of the Head of the institution	Dr. H.A Mahajan
	• Designation	Acting Principal
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	• Pin Code	425306
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	• Affiliated /Constituent	Affiliated
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	• Location	Rural
	• Financial Status	Grants-in aid

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• Alternate phone No.	**9404490246**
• Mobile	**9421521051**
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• Alternate Email address	**anilppatil3@yahoo.com**
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• If yes, mention the amount		
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- Name of the statutory body

Name	Date of meeting(s)
College Development Committe	19/05/2023

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022	31/12/2022

15.Multidisciplinary / interdisciplinary

As an affiliated college of the KBC NMU,Jalgaon, the college follows the course structure of the university.The university has already introduced CBCS at UG and PG level programmes. A part fron regular programmes/courses the college has introduced Add on /value added courses which are available for the students of all faculties /programmes.

16.Academic bank of credits (ABC):

As an affiliated college the Academic Bank of credits was not applicable for the Academic Year 2021-22. However, recently the university sent directives in NOV.2022 ,the students are enrolling their names in ABC.

17.Skill development:

The college puts efforts to develop skills and capabilities of students. Inspite of the lockdown and limitations ofv online lectures/webnars were organised to develope skills in the students.Further ,programmes were organised to aware students about career opportunities in various fields'

Following programmes were organised to develop the skills and capabililities of students:

Sr.No	Name of Capability enhancement program	Date (mm/dd/yy)
1	Numerical Skill Exam	01/05/22
2	Workshop on maintenance of domestic appliances	01/24/22
3	Financial literacy	03/03/22
4	Personality Development	03/05/22
5	Communication and Anchoring skills	03/10/22
6	Personality Development	12/03/22
7	How to look for Employment	12/03/22

8	Aspects of Pesonality Development	03/16/22
9	Workshop on Personality Development for girls	02/17/22
10	Vachhan Katta	10/07/21
11	Workshop on Communication Skill	01/05/22
12	Vachhan Katta	02/24/22
13	Mental Health and Stress Management	09/10/21
14	Stress Free Exam A Skill	03/13/22
15	Lecture on Positive thinking	04/07/22
16	Online and Offline exam in Stress Management	04/19/22
17	Kahoot based Quiz on HTML and CSS	03/14/22
18	Kahoot based Quiz on DBMS	02/15/22
19	Kahoot based Quiz on Internet Computing	04/11/22
20	Hands on Training Mathematical tools on Computer	09/01/21

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college works hard to aware the students about the rich treasure of Indian knowledge System. As the college is situated in rural and partially hilly area, the use of mother tongue (Marathi) and National Language(Hindhi) is inevitable. It helps in developing students interest in learning and education in general.Sometimes translation method is also used . Apart from it, the days in the name of 'Hindhi Bhasha Din', 'Marathi Bhasha Gaura Din', 'Vachan Prerana Day' etc. are celebrated.

          As an affiliated college, the syllabus of the university is followed. Various crosscutting issues are dealt with during regular teaching.The students are oriented about

Indian cultural heritage through trips and field visits.The department of History arranged field visits to various historical sites and Ajanta Caves. The department of Geography arranged a national webinar on 'Job Opportunities in Tourism' to make students aware about the possibilities of employment through the knowledge of Indian culture and by being multiliugual. Further, various programmes are organised to imbibe and nurture human values,cultural values,social values, human rights and pride for cultural diversity and heritage.

Marathi and Hindi departments orient the students about Indian languages and Literary traditions.There are some optional papers.opted in the department of English to orient the students about major Indian writers.

Various department take efforts to orient students about gender sensitization, gender equality, professional ethics, cultural/geographical/ social diversity, corporate values etc. through curricular and extra- curricular activities. Sports department takes efforts to inculcate yogic life style among students. Special Winter Camp of NSS is organised at adpted village Hartala to sensitize students towards the problems of rural people and society. Some programmes on the same lines are organised in online mode.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The college strongly believes in OBE and fruitful learning. The POs, PSOs and COs are displayed in the College Campus,as well they are made available on the college website.The students are oriented about the POs,PSOs and Cos in the first few lectures.All the Courses are designed and imported with outcome centred and cognitive abilities (Understanding, Remembering, Analysing, Evaluating, applying and Creating) based teaching.

Apart from domain specific knowledge, students learning outcomes are also tested through the participation in various curricular, co-curricular and extra-curricular activities, internal tests, assignments, tutorials, practicals, field-visits, quizes etc. Presentations are conducted to assess students learning outcomes.Projects are given in few departments. Practical examinations (Internal and External) are arranged to examine the attainment of applied ,technical skills and conceptual understanding of the students. Honest and constructive

feedback is given to students during regular teaching, practicals and through informal conversation to enrich the learning process.

The formal assessment is conducted through interal test and university theory examinations to assess the understanding of the contents in the syllabus as well analytical and critical skills, Presentation skill and time management skill.The students are encouraged to display their skills and knowledge through the participation in 'Avishkar' (Research promation activity at district, University and State level), 'Yuvarang' (cultural and Skill/Art based activity at university level), representations in various camps of NSS, Department of Student Development, Sports etc.The college strives to seek honest feeddback of the students on teaching -learning process. It is used to improve the OBE based teaching-learning.

20.Distance education/online education:

The COVID-19 pendamic has proved to be channelsing force for online education.especially for the rural colleges. The college has positively and constructively used the opportunity for online education. As a part of online and ICT enabled education, the college has successfilly taken following steps:

- ○ Online Prospectus
- ○ Online Admission
- ○ Online Fees Payment System
- ○ Online Feedback
- ○ Online Programmes/Activities
- ○ Online Lectures
- ○ ICT based teaching
- ○ Use of Google classrooms
- ○ ICT based internal evaluation
- ○ Introduced ERP software

Extended Profile

1.Programme

1.1   **585**

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	[View File](#)

2.Student

2.1   **1333**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2   **1190**

Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

File Description	Documents
Data Template	[View File](#)

2.3   **434**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1   **54**

Number of full time teachers during the year

File Description	Documents
Data Template	[View File](#)

3.2   **74**

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1	**585**
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	[View File]

2.Student

2.1	**1333**
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	[View File]

2.2	**1190**
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	[View File]

2.3	**434**
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	[View File]

3.Academic

3.1	**54**
Number of full time teachers during the year	

File Description	Documents
Data Template	[View File]

3.2 Number of sanctioned posts during the year	74

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	22
4.2 Total expenditure excluding salary during the year (INR in lakhs)	39.61
4.3 Total number of computers on campus for academic purposes	139

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

As an affiliated institute, the college adheres to the curriculum of the affiliating university KBCNMU, Jalgaon. The Curriculum delivery system in the college is well planned and student centric in order to achieve holistic development of the students. IQAC in its meeting prepares road map regarding the effective curriculum delivery. Students are well informed in the beginning of the academic year about the planning through the academic calendar available on the website. Time-table is prepared for smooth operation of faculty wise theory and practical periods. Departmental meetings are held for the planning. In the beginning of every year, teachers prepare teaching plans, maintain follow up and daily diaries. The slow learners and advanced learners are identified and teaching strategy/technique is used accordingly. Some Faculty members use ICT during their teaching for the effective delivery of the content through Google classrooms, e- content made available on the college website and WhatsApp group. Students are encouraged

to attend the college regularly. The special weightage is given to the regularity and attendance in the internal evaluation as per the university assessment criterion. In the beginning of every semester, syllabus, question paper format and previous year's question papers and study material are made available to all students.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	[Nil](#)

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

As an affiliated institution, the evaluation norms of the university are strictly followed. The college believes in continuous and comprehensive evaluation system. The internal evaluation schedule and the criterion are communicated to the students in the beginning of the academic year through the Academic Calendar available on the college website.

Apart from the formal assessment, the teachers evaluate the performance of the students through regular oral feedback and classroom discussions. Further, the college conducts two internal tests, projects and practical journals.

Evaluation is objectively and timely done. The results and feedback of the internal theory and practical examinations are immediately displayed to the students. In the case of doubts and clarifications students approach to teachers. The students, who could not attempt the internal evaluation are given second chance, if asked for. The university theory and practical examinations are carried as per the university norms and schedule.

If required, departments arrange study tours, field visits, industry visits and inspire the students to undertake project and field works.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://sggkhadsecollege.ac.in/Document/View?DocPath=%2FData%2FDocuments%2F7_ACADEMIC%20CALENDAR%202021-22.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

04

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

120

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Values, Environment and Sustainability into the Curriculum Response:

The college is sensitive to the various social issues and makes every effort to sensitize the students in this regard. The college takes special efforts to integrate the cross cutting issues such as gender, professional ethics, environmental education, human rights and values, which are as follows:

Professional Ethics:Students learn professional ethics through various subjects taught to them in their curriculum.

Human Values:Human Values are covered in curriculum of Economics, Marathi and English for B. Com. and B. Sc. program.

Human rights and human values are also covered in the curriculum of B.A. and M.A. Students participate in various social activities like Blood Donation Camps, Swachha Bharat Abhiyan, Health Check-Up through which they understand the human values.

Environmental Education and Climate Change:Environmental Science is a compulsory paper for First year students of B.Com., B.A and B.Sc. in which a detailed project report on environmental issues is prepared creating awareness about the importance of environment.

Gender:The college promotes gender equality through Yuvati Sabha which consists of teaching faculty and non-teaching faculty. It promotes gender equality through lectures on personality development and self-defense. It also provides counseling on various issues such as violence against women, equality before law and anti-ragging.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

12

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

420

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	https://sggkhadsecollege.ac.in/Document/View?DocPath=%2FData%2FDocuments%2F26_Feedback%20Report%202021-22_compressed.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows   **A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://sggkhadsecollege.ac.in/Document/View?DocPath=%2FData%2FDocuments%2F26_Feedback%20Report%202021-22_compressed.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1333

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1213

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The programme is implemented in those subjects that are considered to be difficult for an average student.

Programmes for advanced learners and slow learners:

The institute implements the selection process of advanced learners and slow learners. We select advanced learners and slow learners on the basis of the marks obtained in the previous year examination, and also a subject test conducted by some departments. The interaction of faculty with the students in the classroom helps to identify slow and advanced learners. Remedial/Extra classes are arranged for slow learners.

Policy Guidelines for Advanced learners:

The institute encourages them to participate in University, State and national level activities. Students are encouraged to participate in University Avishkar research activity. The staff motivates the advanced learners to strive for higher goals and provides additional inputs for better career planning, by offering guidance by eminent persons.

Policy Guidelines for Slow learners:

Slow learners are treated like other students in the class but they are provided extra coaching for improvement and achievement. The institute helps the slow learners by giving proper guidance and counselling, if needed. The institute conducts extra classes for the difficult topics from the subjects.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1333	54

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institute is committed for holistic development of students through student centric teaching-learning process. For the purpose following strategies are used: Experiential learning is encouraged through actual practice, practicals and demonstrations. The practicals are carried out by students themselves. To encourage participative learning, students involvement in the organization of various programmes in the department encouraged. Further, roles are assigned to students for anchoring, thanking, welcoming etc., Field visits are arranged and Projects are assigned to students.

Participative Learning: Students are also encouraged to attend workshops, seminars, conferences and to participate in various Sports and NSS activities. MoU's are signed with different institutes so that students are exposed to real professional world. Students are encouraged to study the local flora fauna. Problem Solving.

Methodologies: While teaching in the class, students participate in the learning process. Problem solving methodologies are intended to make the students think critically and analytically to solve problems, resolve conflicts and find alternatives.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT enabled teaching methodologies and other advanced technologies are being used by the faculty members of our college for theory as well as practical/project based subjects for effective teaching and learning. The use of multimedia teaching aids like, LCD projectors, classrooms with internet enabled tools are being used. Online meeting platforms like- Google meet, Zoom are used to conduct lectures and practical demonstrations. Faculty members have created the google classrooms for providing Study Material and conducting tests etc. Some faculties from our college have their own You Tube Channel to host recorded Lectures. To make lectures more effective our faculty members prepare power point presentations. The PPTs help students to understand diagrams, photographs and charts better. In the backdrop of COVID-19 Pandemic, the students and faculties are facing a barrier of social distancing, Through Online mode, Quiz, webinars are by different departments during the Covid-19 pandemic. During the latest academic year, academic calendar of the college was rescheduled and revised as per the present scenario and as per the guidelines issued by the university and central / state government.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

56

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	[View File]
Circulars pertaining to assigning mentors to mentees	[View File]
Mentor/mentee ratio	[View File]

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

54

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File]
Any additional information	[View File]
List of the faculty members authenticated by the Head of HEI	[View File]

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

25

File Description	Documents
Any additional information	[View File]
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	[View File]

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

01-06-2023 03:56:43

15.76

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The College follows guidelines of KBCNMU, Jalgaon for internal Examination. The college has set up internal exam Committee to conduct Examinations and make policy decisions for transparent and robust internal assessment. Institute Adopted Choice based credit system from academic year 2018-19. Student's development is assessed by two internal tests of 20 marks each Continuous internal evaluation (CIE). Various departments decide their continuous evaluation patterns to suit the curiculla of the concerned courses. This includes- assignment, Quiz, MCQ, tutorial, surprise test, orals, seminars, presentations etc. The oral feedback is given to the concerned students. Internal theory is conducted twice a semester in online/offline modeand Practical's exams are conducted as per university directives and the results are immediately declared on the notice Boards. The internal examination Committee in consultation with the Principal prepared schedule for CIE. Timetables were displayed on the college website and circulated in student WhatsApp groups.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	[Nil](#)

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

A transparent, time-bound and efficient method is being followed by College. All necessary steps are taken to conduct smooth internal examinations in robust and transparent and time bound manner. To maintain transparency and uniformity in the

assessment of the internal tests, the faculty evaluates the papers within a week after the conduction of test. The evaluated answer sheets are shown to students in class. In covid pandemic various Examinations were taken in online mode during the 1st term. The marks obtained are informed to students in the class. If any discrepancies are reported by the students, are immediately resolved by the faculty immediately. If a student is not able to appear for examination due to medical or any genuine reason, examination is rescheduled for such students as per norms of University. For other grievances regarding the examination on the part of the university result, the same is communicated to the university, on student's request, for necessary action. The college strictly follows the guidelines and rules issued by the affiliating university while conducting internals examinations. With these systems in place, the institute exhibits transparency in the mechanism of dealing with grievances related to the internal assessment.

Exam schedule- Academic calendar

Griviences are time boundly resolved,

The evaluation takes place in the fair manner.

File Description	Documents
Any additional information	[View File]()
Link for additional information	[Nil]()

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

As an affiliated institute the college has to follow the curriculum prescribed by the university. The curriculum has well defined objectives, program outcomes, program specific outcomes and course outcomes. These are given in the curriculum of every syllabi and communicated to every student at the beginning of actual teaching of the course. Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students. To meet the local needs of the students, the college has started addon courses which have well defined course objectives. The program outcome, course outcome, program specific outcome are

displayed on the college website, as well in the departments.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://sgqkhadsecollege.ac.in/IQAC/iqac?DOCID=62
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution follows the syllabi laid down by the affiliating university for all subjects. It ensures the completion of the mentioned syllabi through a teaching plan that is also provided to the students at the beginning of the academic session. The Principal in co-ordination with the Head of the Departments, monitor the execution of the assigned syllabus and timely completion. The final outcome of the course is evaluated through the performance of the students and is analysed at the end of each semester examination. Academic progress of the students is regularly monitored by subject teacher and Heads of Departments. The performance is monitored through regular classroom interactions, tests, internal / external Examinations results, performance in practicals. Apart from the academic progress students are encouraged to participate in co-curricular, extra co-curricular, subject related activities and extension activities which helps in monitoring the progress in the skill development among the students. If needed personal counselling is done. As a result of continuous efforts of the college, students are holding ranks in the university examination and merit list. In the the academic year 2021-22, two students stood second in the university merit list.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

309

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://sggkhadsecollege.ac.in/Document/View?DocPath=%2FData%2FDocuments%2F18_Student%20Satisfaction%20Survey.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

1,88,000

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

07

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

01

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college is giving adequate importance to research.The institute has Research Advisory Committees in the Subjects of Chemistry, History andEnglish tosupervisethe research progress and quality of the research students in the subjects. The structure of the RAC is as follows:

1) Chairman: Principal

2)Co-ordinator and member: Research Guide

3) Two Expert Members:Two Research supervisor in related Subjects

The committee examines and advices the research work done by the research studentsat the regular intervals of six months and guides them towards quality research.

The college has nine existing MoUs with whom the college has done some collaborative research, activities and faculty exchange programmes. The Research and innovation culture is promoted in the college through the organization of activities like Research workshops, Programmes on entrepreneurship and by promoting skill enhancement programmes. The laboratories and library are made available for the research students. This year the college has jointly published an edited book (under MoU).

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

08

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

00

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	[View File](#)
Any additional information	[View File](#)

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

18

File Description	Documents
Any additional information	[View File](#)
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

09

File Description	Documents
Any additional information	[View File](#)
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Due to Covid Pandemic there were limitations in organizing programmes, during the academic year 2021-22. However, the

college has put all efforts to inculcate values among the students by conducting the various programs like HIV -AIDS Awareness Workshop, Gram Wachan Katta, Our Earth Campaign, Reading Inspiration Day, Corona Vaccination Camp, Voter Registartion Campaign, Indian Constitution Day, World AIDS Day, Yoga Training, Tree Plantation, Self-Defence Training Camp, Clean India Mission, Save Girl and Teach Girl Abhiyan, National Voter's Day, Patriotic Song Singing competition, Workshop On Modern Agricultural Awareness, World women's Day, Shahid Diwas, Special Camp at Hartala, Social media: a curse or boon, Beti Bachao Beti Padhao, Gender Equality: A need of society, Anchoring and Communication Skills, A vigilante society: A Need of time, How to find employment opportunities, Stress-Free Exams: A Skill, Preparation of Competitive Exam, Role of Youth in National unity and Integration, Aspects of Student Personality Development, Field visit at Near Khamkheda Bridge area for Birds Watching. Programmes get organised and conducted by NSS unit, student development Department, Department of Zoology in collaboration with Chaatak Nature Conservation Society, Varangaon under the various schemes like AIDS Awareness, Educational awareness, Environment awareness, Health awareness, Voter awareness, National integrity, Health awareness, Gender equality, Swachh Bharat, National integrity, Agricultural Awareness, Gender equality, Awareness of Social issues, Cyber Security, Personality Development, Employment awareness, Stress Management, Career Opportunities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

05

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	[View File](#)
e-copy of the award letters	[View File](#)

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

34

File Description	Documents
Reports of the event organized	[View File](#)
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	[View File](#)

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1879

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	[View File](#)

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

07

File Description	Documents
e-copies of related Document	View File
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

09

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College has total Campus area (Land) of10.74 acres.

The physical, academic and support facilities such as

Laboratory- 18with Fire extinguishers, library, seperate reading rooms for boys and girls, sports facility, computers and classrooms-22are available. The College has separate administrative block and offices for support facilities like IQAC, NSS, Student Welfare and Counseling Center etc. The College has Parking, canteen, ladies hostel, internet facilities, Waiting room for girls, RO water drinking, store room, Botanical garden, Toilets etc. In the beginning of every academic year the details about the required instruments, equipments and chemicals for laboratories, facilities are collected from the Heads of the department. The same is put for approval in the meeting of CDC. After following requisite procedure the process is carried out. At the beginning of every academic year, proper availability of blackboards, lighting and furniture in classrooms etc. is taken care of. Up gradation of software, hardware of ICT facilities is continuously done by the third party maintenance. Institute's website up gradation contract is given to aFirm.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	[Nil]()

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

- Sports: The College has indoor and outdoor games facilities. The indoor sports hallhasthe area of 1543 sq.mtr and thesize of 41.98 mtr x36.76 mts. The indoor games facilities include Badminton, Chess, Table-tenis, Yoga, Rope-mallakhamb, Karate, and Weight lifting etc.

The outdoor facilities are available in the college play ground having the area of 7350 Sqmtr and size of 105 mtr X 70 mtr, for Kabaddi, Kho kho, Vollyball,Cricket and Ball badminton, 200 mtr running track, Long jump, High jump, Discuss throw, Short put, Jawling throw etc. The swimming pool of 245.42 sq.mtr is also constructed inthe campus.

- Cultural: To encourage students to participate in the cultural programme organized by college and university.The college has a stage for performing cultural activities in the campus. The College organizescultural programme during

annual gathering every year however during current academic year due to Covid- 19 Pandemic programmes could not be organized.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

05

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

4.95

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library has ILMS software .SOUL 2.0 is automated in the library .The ILMS automation is partially operated. Through this software the books are issued with accession number, Book title, author name, Publisher name with address, Book Edition, Location Price, classification number, suppliers name ,Department wise, language and Paper bound or hard bound. Student and Staff entry is done accordingly. When above information is feeded then barcodes are generated. On the basis of this data, books are issued to the teachers and Students. Thus daily accession is done. This also helps in maintaining the transactions and entries of library.

Web OPAC - Using this web software books are searched by student or teachers on separate computer according to book title, author and subject name.

Data requirement for year:

- Name of ILMS software – Soul 2.0
- · Nature of automation (fully or partially) - partially
- · Version = 2.0
- · Year of Automation -2016

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.61

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

21

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Up gradation of software, hardware and maintenance of IT facilities includes LCD Projector, Antivirus, Internet, Wi-fi modems, Laptops, Panelling and cables are done, as per the need and requirement. The softwares are purchased as per the requirement and need. The existing ITfacilities are well care taken of. The computer labs are well maintained. The teachers are encouraged to use ICT in the teaching.Care is taken that the institutional website is dynamic and regularly gets updated. Institute's website upgradation isand maintenance contract has been given to Private firm.

There are 139 computers, sufficient printers andscanners available for the academic and administrative purpose. Computers are also made available for students and staff. The institute

has the internet connection of 100 mbps in the campus along with wi-fi.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

139

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

3961847.55

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The repair and maintenance of physical, academic and support facilities:Maintainance of Laboratory, library, sports facilities, computers and classrooms are an unremittingprocess. For the purpose, at the institutional level,special budget is allocated. In the beginning of every academic year the details about the required repairing and maintenance are collected from the Heads of the department. The same is put for approval of the Principal. After it the requisite procedure is carried out. Further college has well defined guidelines and procedure for repairing and maintenance activities to ensure time bound maintenance work. The college has established systems and procedures for maintaining and utilizing physical facilities.Institute's website upgradation and maintenance is looked after by a Private Firm. Each departmental laboratory is having lab assistant and lab attendants for the proper maintenance of the laboratories, some of them are appointed by the Management. The college is having hostel committee which manages the hostel maintenance and proper utilization of the hostel facilities.The maintenance work related to facilities such as equipment repairing, furniture maintenance, electric work, plumbing, RO water facilities, etc. is maintained through AMCs on charges basis.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

936

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

33

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://sggkhadsecollege.ac.in/Event/Index
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

679

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

679

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

07

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

100

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State

government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

32

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institute facilitates students representation and active engagement at different levels and capacities, as they are an

inseparable part and stake holders of higher education. Dr. Umesh Ladhe (Manager, Benzo Chem Industries Pvt Ltd Malkapur (EOU), was an alumni of the college and presently is a member of College Development Committee (CDC),who is involved in the policy making of the college.

At college level CR and LR are selected on the basis of the merit. The representatives are actively involved in the organization of various academic and administrative activities of the college and departments like IQAC, Anti-Ragging and Grievances Redressal Cell, NSS, Sports etc. As well, college level CR and LR were assigned tasks during co-curricular, extra-curricular and sports activities. They also play a proactive role during many events and competitions of Sports, Academics, co-curricular and extra-curricular activities.

The NSS Volunteers actively help the unit in the organization of camps. The players from Sports department provide coaching and counseling to the budding sports students, whenever asked for. Students are also encouraged to share their experiences in the regular/extra classes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

470

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The process of Alumni registration was under process and got registered on 21/12/2021 under the society registration Act (1860 ordinance 21, Registration number- ???|22013|?? dated 21/12/2021). However, the college holds yearly meetings of the alumni to get feedback about the college facilities and teachers. Further, the alumni provide inputs for the development of the college during their visits to the departments. The members of the alumni association interact with the Principal and the staff members regarding the overall development of the college. To encourage the students we invite the successful alumni who have passed competitive examination, established as entrepreneur, social worker etc. Alumni provide their expertise to the college students in the form of lectures, improving skills, sports activity etc. Moreover, the alumni from nearby villages help in organizing NSS camps in adopted village/s.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)   **E. <1Lakhs**

File Description	Documents
Upload any additional information	[View File](#)

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Describe the vision and mission statement of the institution on the nature of governance, perspective plans and participation of the teachers in the decision making bodies of the institution within a maximum of 200 words.

Our educational institute prepares students from diverse background for productive careers by providing them with student centred, practically focused quality learning experience. The Vision of the college is - "To educate and enable youth, enhance the dignity and progress of the society as well as the nation" and Mission-"We at Smt. G. G. Khadse College, Muktainagar are committed to impart good education, develop all round personalities and inculcate social and civic responsibilities". The college practices decentralization and participative management. The organizational structure is fragmented into general body of Muktainagar Taluka Education Society, Muktainagar. The College Development Committee is actively involved in planning and decision making. New programmes/courses are introduced as per the suggestions of CDC/IQAC. IQAC looks after the academic planning and monitoring the activities.

As the students coming to the college are from farming background the activities are planned for the overall development of the personalities of the students. As this was a post COVID-19 pandemic year, the prime focus was on the psychological well-being and stability of the students.

The directives from the government, Higher Education department and KBCNM University, Jalgaon are followed. Further, as per the set norms and procedures, the students' and employees' problems are resolved.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

For the effective leadership various institutional practices are run, For the purpose Academic committees are formed for smooth conduction of various activities. The committee members are encouraged to play lead roles in various, functions/activities/events, etc. Controlled autonomy is given to heads and academic committees for its planning and execution, which is finally controlled by IQAC. Participative management is observed through- CDC, followed by IQAC. The IQAC proposes the requirement to CDC and the management. The management does needful in this case.

There are policies for maintenance of physical infrastructure like computers, electric problems in the college. The maintenance is done through private firms/ individuals on the call basis. At the end of every academic year Principal collects for the requirements from the heads of departments and the action is taken there upon, following the procedure. On receipt, requirements are distributed to respective departments after verifications.

Various Academic Committees are formed to look after the support services and co-curricular activities. NSS, Student Development, Yuvati-Sabha etc. look after the overall development of the students. To nurture the leadership qualities in the students, the Students' Council is framed and roles are assigned to them.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional strategic plan is effectively deployed. At the
beginning of the academic year the Academic Calendar is prepared
in the lines of the circulars from the university, suggestions
from IQAC, inputs from the departments and various Academic
Committees. Accordingly, teaching-learning process is planned.
Teachers prepare teaching Plan, and follow-up is taken through
Daily diary and departmental meetings. Google Classrooms and
other ICT enabled platforms are used to disseminate notes,
learning material to the students.

From this academic year the college has adopted Online Internal
Evaluation method for effective and time bound evaluation. It
helped a lot to students in the wake of COVID pandemic.

Various Academic Committies plan the activities for the holistic
and all round personality development of the students, in the
beginning of the academic year. Proposal are sent to university
to communicate the intent and to seek the approval for the
organization of programmes of NSS, Sports and Student Welfare
Department. Students are communicated well in advance about the
organization of various activites. For the purpose notices are
circulated through students' whats app groups of all classes.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from
policies, administrative setup, appointment and service rules, procedures, etc.

In the institute, theCDC is formed as per the norms and the
Principal works as an Administrative Officer. The Principal
exercises full freedom and power to develop the institution in
all areas of academics, infrastructure and administration. From
the qualitative point of view, IQAC plays a key role and is
constantly involvedin takingthe qualitative measures in
academics, infrastructure and administration. Similarly HODs,
various academic committees, faculty members and Office
Superintendent (O.S.) are also given autonomy to execute the
vision, mission and policy of the institution. Vacancies are
filled by the management for the Non-grant posts from their

funds. Various Academic Committees are formed for the organization of activities. IQAC calls for the proposals under CAS at regular intervals. For smooth functioning of the college, regular staff meetings, departmental meetings and Committee meetings are conducted. Whats App groups are created for the circulation of notices, instructions to the students and staff.

The code of conduct is prepared for the staff and available on the college website. Faculty Induction programmes are arranged to orient the faculty on the changes in higher education.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://sggkhadsecollege.ac.in/About/OrganizationalChart
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution always takes up the responsibility of welfare of teaching and non teaching staff. They promote staffs for their

overall personality development in general and academic in particular. The details of the welfare schemes available for the teaching and non teaching staff are given below:

1. Recreation/ Indoor Sports facility is available

2. Grant leave for FDP/RC and OC

3. PF and EPF facility is made available for non-permanent staff

4. Canteen facility for all

5. Photo copy (Xerox) facility is available for regular work of the institute

6. Establishment of "Teachers Academy" (PradyapakPrabodhini)

7. Felicitation of the staffs is made in annual gathering for their special achievements

8. Unlimited access to Books from the library.

9. Free Wi-Fi in the campus.

10. Free Vehicle Parking

11. Uniform is provided to the non-teaching staff by the college.

12. The college has taken Group Insurance of all Teaching and Non-teaching staff.

13. The birthday of Teaching/Non-teaching staff celebrated by the staff.

14. The college runs unregistered AID club to meet the timely financial need.

15. Programmes are organised for the mental/physical health/well being of the staff.

File Description	Documents
Paste link for additional information	<u>Nil</u>
Upload any additional information	<u>View File</u>

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

06

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

82

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution every year gets filled Performance Based Self-Appraisal form the teaching and non-teaching staff, provided by the university for the evaluation ofthe performance of the staff

which is scrutinized by the Principal.If needed, oral instructions are given to the concerned for improvement. To monitor, regular functioning, the teachers are given Daily diaries and the head of the department verifies and certifies it.The final year students fill up the online feedback form, which is used for the evaluation of the performance of the institution and the staff.The SSS (Student Satisfaction Survey) is also conducted. The Feedback given by the students is judiciously analysed and used for further improvement/action.For the Feedback of thestake holders, the Feedback forms are collected from students and teachers are collected, analyzed and used for further planning. The SSS (Student Satisfaction Survey) is also conducted. The performance of the non-teaching staff is also appraised in SSS. The findings of the Teacher Feedback and Student Satisfaction Survey are summarized and published on the institutional website.In the Semester end meeting the Principal sees that assigned syllabus is completed as well the assigned work is carried out. The complete report of the institute is annually presented before the CDC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal Financial Audits:

Internal Financial Audit is a regular practice of the office. The college account is maintained in different parts as per the scheme/provision. The account is partially being maintained through TALLY software.

External Financial Audits:

The financial audit is conducted by a CA duly appointed by the Management. It follows the standard norms of the audit.

Government Audit: Further, the audit is carried out by

government departments/bodies as per the orders, through the Administrative Officer, Senior Auditor (Higher Education Jalgaon Region, Jalgaon) and Accountant General, Mumbai).

Green Audit: The Green Audit is done by Nutan Urja Solutions, Pune. The audit studies present level of energy consumption and emission of CO2.. It also studies usage of renewable energy and suggests ways to reduce energy consumption.

Energy Audit: The Energy audit of the College is done by Nutan Urja Solutions, Pune.. the audit aims at studying present level of energy and electricity consumption. It assesses various instruments/equipments in use, from energy efficiency aspect.

Environmental Audit: The College has been audited by Nutan Urja Solutions, Pune. This audit aims at verification and validation to ensure that the various laws are compiled with adequate care towards environmental protection and conservation

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

2,73,916/-

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

UGC and other institutions are approached for financial assistance. Teachers are promoted to apply for research grants. Cash inflow is generated from self financing courses. Expenses on academic and administrative are meet from the self-financed courses. Every year at the time of admission, Information Brochure is published for students. It contains the details of admission procedure, facilities provided to the students and information about the different types of scholarships and welfare schemes. Same thing is displayed on the notice board regarding admission and scholarship process. At the time of admission students are informed through SMS, E-mail, what's app group. Admission committee is appointed to look after the smooth functioning of the admission process and counselling of the students. The Earn while Learn scheme is effectively being run in the college. Our management contributes 25% fund towards earn and learn scheme while University contributes 75%. For the needy and poor students college allows to pay the fees in instalments. The College avails all types of scholarships to students. A non-teaching faculty takes care of the scholarships for students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) has constantly contributed significantly for institutionalizing the quality strategies and processes in the college. During the Academic Year 2021-22, IQAC contributed to:

1. Teaching-Learning and Evaluation: At the beginning of the academic year the Academic Calendar is prepared in the lines of the circulars from the university, suggestions from IQAC, inputs from the departments and various Academic Committees. Accordingly, teaching-learning process is planned. Teachers prepare teaching Plan, and follow-up is taken through Daily diary and departmental meetings. Google Classrooms and other ICT enabled platforms are used to disseminate notes, learning material to the students.

From this academic year the college has adopted Online Internal Evaluation method for effective and time bound evaluation. It helped a lot to students in the wake of COVID pandemic.

2. Professional Development Programmes/Activities: To make overall development of faculty members institution encourages faculties to attend professional development programmes/courses. For quality research, institution has constituted separate research committee under which research workshop are organized. Faculty members are encouraged to participate in syllabus framing workshops.IQAC has organized programmes on Quality Research, Swayam, NEP-2020, Using Digital resources etc.

3. IQAC looks after the qualitative measures of the institute. If needed, necessary changes are made, in consultation with the CDC and the Principal. The MoUs are carried out with different institutes/organizations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Teaching-Learning, Evaluation and Feedback: At the beginning of the academic year the teaching-learning process is planned. Teachers prepare teaching Plan, and follow-up is taken through Daily diary and departmental meetings. Google Classrooms and other ICT enabled platforms are used to disseminate notes, learning material to the students. For dissemination of notices with regards to teaching and evaluation, students are informed through mentors, Whats app groups etc.

From this academic year the college has adopted Online Internal Evaluation method for effective and time bound evaluation. It helped a lot to students in the wake of COVID pandemic. Department wise students' result analysis record is maintained.

The IQAC is continuously striving to establish Linkages and MOUs with other institution for Faculty exchange, organizing student oriented activities and publication.

At the end of every Academic Year feedback is collected from the students which is analysed and used by the Feedback Committee to prepare the report on feedback. Principal monitors the system and takes appropriate measure and corrective action. Accordingly, website is developed, new programmes/courses are introduced, activities are organised, teachers' performance is evaluated and infrastructure is developed.

File Description	Documents
Paste link for additional information	https://sggkhadsecollege.ac.in/Document/View?DocPath=%2FData%2FDocuments%2F7_ACADEMIC%20CALENDAR%202021-22.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://sggkhadsecollege.ac.in/Document/View?DocPath=%2FData%2FDocuments%2F6_AQAR%202020-21%20%281%29.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institute strongly believes in gender equality providing equal opportunities to everyone in all fields irrespective of gender.

Safety and Security

- College has a top priority on women's security and safety.
- Watchman on gate, CCTV camera is installed in the campus and helpline numbers for women's safety are displayed in ladies' room, common girls' room, reading room and other areas in the campus.
- The college has separate girls' hostel withsafeand secure prmises.
- Special Programmes for girl students are organised under "Yuvati Sabha".Discipline committee, Anti-sexual Harassment Committee and Anti-ragging committee lookafter the women's security and safety.
- Training on self-defence for girls' students under SWAYM SIDHA ABHIYAN. College organised a lectures on:
- Gender Equality for enhancing the values within students.
- Lecture on BETI BACHAO BETI PADHAO.
- Rally on BETI BACHO BETI PADHAO Abhiyan.
- Lecture on Women's Empowerment: Past, Present and Future
- Celebration of WORLD WOMEN DAY.

Counselling- Cell provides counselling to the girl students, if needed. The lady teacher provided counselling to the girls students in the departments, in informal manner, on various issues.

Common Room – College has separate girls' common room and Separate washrooms for girls.

File Description	Documents
Annual gender sensitization action plan	https://sggkhadsecollege.ac.in/Document/View?DocPath=%2FData%2FDocuments%2F28_7.1.1%20Annual%20gender%20sensitization%20action%20plan.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://sggkhadsecollege.ac.in/Document/View?DocPath=%2FData%2FDocuments%2F30_7.1.1%20Specific%20facilities%20provided%20for%20women%20in%20terms%20of.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

All organic waste is collected at one place. To reduce waste in the institute, students and staff are educated on proper waste management practices through lectures, notice boards, displaying slogan boards in the campus etc. Moreover, waste is collected daily from various sources. Efforts are taken to produce compost manure from the solid waste from various sources. Manure is used for the purpose of garden as well planted trees. Moreover, the staff is advised to use the papers by both sides for printing.

E-waste- electronic gadgets are particularly repaired for efficient utilization. Old electronic devices circuit motherboards are given to students if asked to work on a project/idea. Awareness is created among the staff and the students about minimising the use of plastic in day to day life. Sealed plastic bottle waters are avoided in the campus, unless

necessary. Nagar Panchayat sends a vehicle to collect the non-degradable waste from the college.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Due to partial Covid pandemic there were limitations in organizing programs, still the college tried hard to inculcate values among the students about tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities through the curriculum of various classes. As well as, the co- curricular activities like Marathi Bhasha Day, Hindi Day, National Unity Day, National Martyrs Day Program, National Voters' Day, Balika Day (National Girl Child Day), NSS day, National Consumer Day and Constitution Day.

The college has organized below programmes for Environmental awareness:

During the period of 23 Feb to 27 Feb College NSS department organised below programmes for Environmental awareness in Hartala village.

- Environment awareness rally

- Visited to Park Garden

- Visit to Primary Health Centre

Human Values and Professional Ethics

The institute tries hard to inculcate values among the students about Human Values and Professional Ethics through various topics included in the curriculum of various classes. As well as the co-curricular activities are carried out like National

Voters' Day, Balika Day, Kavyitri Bahinabai Gram Vachan Katta programme, Appali Vasundara Abhiyan, National consumer day, International Human Rights Day and Constitution Day.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Due to Covid pandemic there were limitations in organizing programmes still the college organized activities. The college has prepared code of conduct for staff, students and parents, which is displayed on the college website, as well as we have placed preamble of constitution in library. The institute tries hard to inculcate values, rights, duties, and responsibilities of citizens through various topics included in the curriculum of various classes and through co-curricular activities like, Anti-ragging, Constitution Day, International Human Rights Day, World Earth Day Celebration, Celebration of World Water Day, student medical check-up camps for first year students and Voter awareness's programme.

The college has displayed Preamble of Indian Constitution in the central library to make students aware about the constitutional obligations and rights.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://sggkhadsecollege.ac.in/Document/View?DocPath=%2FData%2FDocuments%2F29_7.1.9%20Details%20of%20activities%20that%20inculcate%20values.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers,   **A. All of the above**

administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students,   teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Due to partial Covid pandemic there were limitations in organizing programmes in offline mode, still the college organized various activities. The institute tries hard to inculcate values among the students about responsibilities stated in the mission of the college, to develop all round personality and moral values, social and civic responsibilities among the students. The college celebrated the days like Constitution Day, National Mathematics Day, Savitribai Phule Birth Anniversary, Chatrapati Shivaji Maharaj Anniversary, Celebrating Birth Anniversary of Mahatma Gandhi, World Earth Day Celebration, Hindi Day, Celebration of International Water Day, International Maleria Day, Aids awareness program, Covid Vaccination program, National Unity Day, World HIV-AIDS Day, Rajmata Jijau and National Youth Day (Swami Vivekanand Anniversary), Sant Ravidas Birth Anniversary Programme, National Martyrs Day Program , Marathi Bhasha Day and Science day.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Vaccination for Staff and Students

Getting vaccinated could save your life. COVID-19 vaccines provide strong protection against serious illness, hospitalization and death. There is also some evidence that being vaccinated will make it less likely that you will pass the virus on to others, which means your decision to get the vaccine also protects those around you. Even after getting vaccinated, keep taking precautions to protect yourself, family, friends and anyone else you may come into contact with. COVID-19 vaccines are highly effective, after getting vaccine to staff and students increase confidence and reduce stress

2. Voter Awareness Program-

Democracy is the soul of our nation and elections are inseparable part of it. The wise voter decides the destination of the nation. To build healthy nation; all people of nation need to vote.

- **Counselling made by Hon. Magistrate for new voters.**
- **One student was appointed as a coordination of voter awareness programme.**
- **Outcome of the programme, good response was observed by the new voter registration. Students were not aware about enrolling their names as a new voter. During this awareness and voter registration program Hon. Magistrate of Muktainagar pointed out the significance and benefits of democracy.**

File Description	Documents
Best practices in the Institutional website	https://sggkhadsecollege.ac.in/Document/View?DocPath=%2FData%2FDocuments%2F19_Best%20Practice%202021-22.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The distinctiveness of the college lies in bringing the first-generation learners from remote and rural society in the mainstream of the society by providing equal opportunities, quality education and instilling confidence among students, to fight against all difficulties. Due to orthodox and conservative social set up of the populace, most of the girls were not allowed to attend or enrolled for higher education. Further, the parental fear about girls' safety and security is well care taken off by the college. Along 70 to 80 % students enrolled co-curricular, extra co-curricular activity in the college belong to economically & socially backward sections of the society.

The institute tries hard to provide platform to budding youths to prove their talent in various fields. For the college organizes personality development camp, Swayam Siddha (self-defence) and such activities. As a result, girl student along with boys are performing better in academic, extracurricular, extension and sport. The college takes efforts for the holistic development of the enrolled students to be a better responsible citizens, enriched with self-confidence, determination, patriotism and humanity. The college conducts programmes on career counselling, personality development, entrepreneurship, placement camps etc.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

As an affiliated institute, the college adheres to the curriculum of the affiliating university KBCNMU, Jalgaon. The Curriculum delivery system in the college is well planned and student centric in order to achieve holistic development of the students. IQAC in its meeting prepares road map regarding the effective curriculum delivery. Students are well informed in the beginning of the academic year about the planning through the academic calendar available on the website. Time-table is prepared for smooth operation of faculty wise theory and practical periods. Departmental meetings are held for the planning. In the beginning of every year, teachers prepare teaching plans, maintain follow up and daily diaries. The slow learners and advanced learners are identified and teaching strategy/technique is used accordingly. Some Faculty members use ICT during their teaching for the effective delivery of the content through Google classrooms, e- content made available on the college website and WhatsApp group. Students are encouraged to attend the college regularly. The special weightage is given to the regularity and attendance in the internal evaluation as per the university assessment criterion. In the beginning of every semester, syllabus, question paper format and previous year's question papers and study material are made available to all students.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

As an affiliated institution, the evaluation norms of the university are strictly followed. The college believes in continuous and comprehensive evaluation system. The internal evaluation schedule and the criterion are communicated to the

students in the beginning of the academic year through the Academic Calendar available on the college website.

Apart from the formal assessment, the teachers evaluate the performance of the students through regular oral feedback and classroom discussions. Further, the college conducts two internal tests, projects and practical journals.

Evaluation is objectively and timely done. The results and feedback of the internal theory and practical examinations are immediately displayed to the students. In the case of doubts and clarifications students approach to teachers. The students, who could not attempt the internal evaluation are given second chance, if asked for. The university theory and practical examinations are carried as per the university norms and schedule.

If required, departments arrange study tours, field visits, industry visits and inspire the students to undertake project and field works.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://sggkhadsecollege.ac.in/Document/View?DocPath=%2FData%2FDocuments%2F7_ACADEMIC%20CALENDAR%202021-22.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

04

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

120

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Values, Environment and Sustainability into the Curriculum Response:

The college is sensitive to the various social issues and makes every effort to sensitize the students in this regard. The college takes special efforts to integrate the cross cutting issues such as gender, professional ethics, environmental education, human rights and values, which are as follows:

Professional Ethics:Students learn professional ethics through various subjects taught to them in their curriculum.

Human Values:Human Values are covered in curriculum of Economics, Marathi and English for B. Com. and B. Sc. program. Human rights and human values are also covered in the curriculum of B.A. and M.A. Students participate in various social activities like Blood Donation Camps, Swachha Bharat Abhiyan, Health Check-Up through which they understand the human values.

Environmental Education and Climate Change:Environmental Science is a compulsory paper for First year students of B.Com., B.A and B.Sc. in which a detailed project report on environmental issues is prepared creating awareness about the importance of environment.

Gender:The college promotes gender equality through Yuvati Sabha which consists of teaching faculty and non-teaching faculty. It promotes gender equality through lectures on personality development and self-defense. It also provides counseling on various issues such as violence against women, equality before law and anti-ragging.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

12

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

420

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	https://sggkhadsecollege.ac.in/Document/View?DocPath=%2FData%2FDocuments%2F26_Feedback%20Report%202021-22_compressed.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://sggkhadsecollege.ac.in/Document/View?DocPath=%2FData%2FDocuments%2F26_Feedback%20Report%202021-22_compressed.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1333

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1213

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The programme is implemented in those subjects that are considered to be difficult for an average student.

Programmes for advanced learners and slow learners:

The institute implements the selection process of advanced learners and slow learners. We select advanced learners and slow learners on the basis of the marks obtained in the previous year examination, and also a subject test conducted by some departments. The interaction of faculty with the students in the classroom helps to identify slow and advanced learners. Remedial/Extra classes are arranged for slow learners.

Policy Guidelines for Advanced learners:

The institute encourages them to participate in University, State and national level activities. Students are encouraged to participate in University Avishkar research activity. The staff motivates the advanced learners to strive for higher

goals and provides additional inputs for better career planning, by offering guidance by eminent persons.

Policy Guidelines for Slow learners:

Slow learners are treated like other students in the class but they are provided extra coaching for improvement and achievement. The institute helps the slow learners by giving proper guidance and counselling, if needed. The institute conducts extra classes for the difficult topics from the subjects.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1333	54

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institute is committed for holistic development of students through student centric teaching-learning process. For the purpose following strategies are used: Experiential learning is encouraged through actual practice, practicals and demonstrations. The practicals are carried out by students themselves. To encourage participative learning, students involvement in the organization of various programmes in the department encouraged. Further, roles are assigned to students for anchoring, thanking, welcoming etc., Field visits are arranged and Projects are assigned to students.

Participative Learning: Students are also encouraged to attend workshops, seminars, conferences and to participate in various Sports and NSS activities. MoU's are signed with different institutes so that students are exposed to real professional world. Students are encouraged to study the local flora fauna. Problem Solving.

Methodologies: While teaching in the class, students participate in the learning process. Problem solving methodologies are intended to make the students think critically and analytically to solve problems, resolve conflicts and find alternatives.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	[Nil](#)

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT enabled teaching methodologies and other advanced technologies are being used by the faculty members of our college for theory as well as practical/project based subjects for effective teaching and learning. The use of multimedia teaching aids like, LCD projectors, classrooms with internet enabled tools are being used. Online meeting platforms like- Google meet, Zoom are used to conduct lectures and practical demonstrations. Faculty members have created the google classrooms for providing Study Material and conducting tests etc. Some faculties from our college have their own You Tube Channel to host recorded Lectures. To make lectures more effective our faculty members prepare power point presentations. The PPTs help students to understand diagrams, photographs and charts better. In the backdrop of COVID-19 Pandemic, the students and faculties are facing a barrier of social distancing, Through Online mode, Quiz, webinars are by different departments during the Covid-19 pandemic. During the latest academic year, academic calendar of the college was rescheduled and revised as per the present scenario and as per the guidelines issued by the university and central / state government.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	[View File](#)

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

56

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
Mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

54

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	[View File](#)
List of the faculty members authenticated by the Head of HEI	[View File](#)

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

25

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

15.76

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The College follows guidelines of KBCNMU, Jalgaon for internal Examination. The college has set up internal exam Committee to conduct Examinations and make policy decisions for transparent and robust internal assessment. Institute Adopted Choice based credit system from academic year 2018-19. Student's development is assessed by two internal tests of 20 marks each Continuous internal evaluation (CIE). Various departments decide their continuous evaluation patterns to suit the curiculla of the concerned courses. This includes- assignment, Quiz, MCQ, tutorial, surprise test, orals, seminars, presentations etc. The oral feedback is given to the concerned students. Internal theory is conducted twice a semester in online/offline modeand Practical's exams are conducted as per university directives and the results are immediately declared on the notice Boards. The internal examination Committee in consultation with the Principal

prepared schedule for CIE. Timetables were displayed on the college website and circulated in student WhatsApp groups.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

A transparent, time-bound and efficient method is being followed by College. All necessary steps are taken to conduct smooth internal examinations in robust and transparent and time bound manner. To maintain transparency and uniformity in the assessment of the internal tests, the faculty evaluates the papers within a week after the conduction of test. The evaluated answer sheets are shown to students in class. In covid pandemic various Examinations were taken in online mode during the 1st term. The marks obtained are informed to students in the class. If any discrepancies are reported by the students, are immediately resolved by the faculty immediately. If a student is not able to appear for examination due to medical or any genuine reason, examination is rescheduled for such students as per norms of University. For other grievances regarding the examination on the part of the university result, the same is communicated to the university, on student's request, for necessary action. The college strictly follows the guidelines and rules issued by the affiliating university while conducting internals examinations. With these systems in place, the institute exhibits transparency in the mechanism of dealing with grievances related to the internal assessment.

Exam schedule- Academic calendar

Griviences are time boundly resolved,

The evaluation takes place in the fair manner.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

As an affiliated institute the college has to follow the curriculum prescribed by the university. The curriculum has well defined objectives, program outcomes, program specific outcomes and course outcomes. These are given in the curriculum of every syllabi and communicated to every student at the beginning of actual teaching of the course. Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students. To meet the local needs of the students, the college has started addon courses which have well defined course objectives. The program outcome, course outcome, program specific outcome are displayed on the college website, as well in the departments.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://sggkhadsecollege.ac.in/IQAC/iqac?DOCID=62
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution follows the syllabi laid down by the affiliating university for all subjects. It ensures the completion of the mentioned syllabi through a teaching plan that is also provided to the students at the beginning of the academic session. The Principal in co-ordination with the Head of the Departments, monitor the execution of the assigned syllabus and timely completion. The final outcome of the course is evaluated through the performance of the students and is analysed at the end of each semester examination. Academic progress of the students is regularly monitored by subject teacher and Heads of Departments. The performance is monitored through regular classroom interactions, tests, internal / external Examinations

results, performance in practicals. Apart from the academic progress students are encouraged to participate in co-curricular, extra co-curricular, subject related activities and extension activities which helps in monitoring the progress in the skill development among the students. If needed personal counselling is done. As a result of continuous efforts of the college, students are holding ranks in the university examination and merit list. In the the academic year 2021-22, two students stood second in the university merit list.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

309

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://sggkhadsecollege.ac.in/Document/View?DocPath=%2FData%2FDocuments%2F18_Student%20Satisfaction%20Survey.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

1,88,000

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

07

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

01

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college is giving adequate importance to research.The institute has Research Advisory Committees in the Subjects of Chemistry, History andEnglish tosupervisethe research progress and quality of the research students in the subjects. The structure of the RAC is as follows:

1) Chairman: Principal

2)Co-ordinator and member: Research Guide

3) Two Expert Members:Two Research supervisor in related Subjects

The committee examines and advices the research work done by the research studentsat the regular intervals of six months and guides them towards quality research.

The college has nine existing MoUs with whom the college has done some collaborative research, activities and faculty exchange programmes. The Research and innovation culture is promoted in the college through the organization of activities like Research workshops, Programmes on entrepreneurship and by promoting skill enhancement programmes. The laboratories and library are made available for the research students. This year the college has jointly published an edited book (under MoU).

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	[Nil](#)

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

08

File Description	Documents
Report of the event	[View File](#)
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

00

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	[View File](#)
Any additional information	[View File](#)

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

18

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

09

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Due to Covid Pandemic there were limitations in organizing programmes, during the academic year 2021-22. However, the college has put all efforts to inculcate values among the students by conducting the various programs like HIV -AIDS Awareness Workshop, Gram Wachan Katta, Our Earth Campaign, Reading Inspiration Day, Corona Vaccination Camp, Voter Registartion Campaign, Indian Constitution Day, World AIDS Day, Yoga Training, Tree Plantation, Self-Defence Training Camp, Clean India Mission, Save Girl and Teach Girl Abhiyan, National Voter's Day, Patriotic Song Singing competition, Workshop On Modern Agricultural Awareness, World women's Day, Shahid Diwas, Special Camp at Hartala, Social media: a curse or boon, Beti Bachao Beti Padhao, Gender Equality: A need of society, Anchoring and Communication Skills, A vigilante society: A Need of time, How to find employment opportunities, Stress-Free Exams: A Skill, Preparation of

Competitive Exam, Role of Youth in National unity and Integration, Aspects of Student Personality Development, Field visit at Near Khamkheda Bridge area for Birds Watching. Programmes get organised and conducted by NSS unit, student development Department, Department of Zoology in collaboration with Chaatak Nature Conservation Society, Varangaon under the various schemes like AIDS Awareness, Educational awareness, Environment awareness, Health awareness, Voter awareness, National integrity, Health awareness, Gender equality, Swachh Bharat, National integrity, Agricultural Awareness, Gender equality, Awareness of Social issues, Cyber Security, Personality Development, Employment awareness, Stress Management, Career Opportunities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

05

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

34

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1879

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

07

File Description	Documents
e-copies of related Document	View File
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

09

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

The College has total Campus area (Land) of10.74 acres.

The physical, academic and support facilities such as Laboratory- 18with Fire extinguishers, library, seperate reading rooms for boys and girls, sports facility, computers and classrooms-22are available. The College has separate administrative block and offices for support facilities like IQAC, NSS, Student Welfare and Counseling Center etc. The College has Parking, canteen, ladies hostel, internet facilities, Waiting room for girls, RO water drinking, store

room, Botanical garden, Toilets etc. In the beginning of every academic year the details about the required instruments, equipments and chemicals for laboratories, facilities are collected from the Heads of the department. The same is put for approval in the meeting of CDC. After following requisite procedure the process is carried out. At the beginning of every academic year, proper availability of blackboards, lighting and furniture in classrooms etc. is taken care of. Up gradation of software, hardware of ICT facilities is continuously done by the third party maintenance. Institute's website up gradation contract is given to aFirm.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	[Nil]()

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

- **Sports:** The College has indoor and outdoor games facilities. The indoor sports hallhasthe area of 1543 sq.mtr and thesize of 41.98 mtr x36.76 mts. The indoor games facilities include Badminton, Chess, Table-tenis, Yoga, Rope-mallakhamb, Karate, and Weight lifting etc.

The outdoor facilities are available in the college play ground having the area of 7350 Sqmtr and size of 105 mtr X 70 mtr, for Kabaddi, Kho kho, Vollyball,Cricket and Ball badminton, 200 mtr running track, Long jump, High jump, Discuss throw, Short put, Jawling throw etc. The swimming pool of 245.42 sq.mtr is also constructed inthe campus.

- **Cultural:** To encourage students to participate in the cultural programme organized by college and university.The college has a stage for performing cultural activities in the campus. The College organizescultural programme during annual gathering every year however during current academic year due to Covid- 19 Pandemic programmes could not be organized.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

05

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

4.95

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library has ILMS software .SOUL 2.0 is automated in the

library .The ILMS automation is partially operated. Through this software the books are issued with accession number, Book title, author name, Publisher name with address, Book Edition, Location Price, classification number, suppliers name ,Department wise, language and Paper bound or hard bound. Student and Staff entry is done accordingly. When above information is feeded then barcodes are generated. On the basis of this data, books are issued to the teachers and Students. Thus daily accession is done. This also helps in maintaining the transactions and entries of library.

Web OPAC - Using this web software books are searched by student or teachers on separate computer according to book title, author and subject name.

Data requirement for year:

- Name of ILMS software – Soul 2.0
- · Nature of automation (fully or partially) - partially
- · Version = 2.0
- · Year of Automation -2016

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

1.61

File Description	Documents
Any additional information	View File
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

21

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Up gradation of software, hardware and maintenance of IT facilities includes LCD Projector, Antivirus, Internet, Wi-fi modems, Laptops, Panelling and cables are done, as per the need and requirement. The softwares are purchased as per the requirement and need. The existing ITfacilities are well care taken of. The computer labs are well maintained. The teachers are encouraged to use ICT in the teaching.Care is taken that the institutional website is dynamic and regularly gets updated. Institute's website upgradation isand maintenance contract has been given to Private firm.

There are 139 computers, sufficient printers andscanners available for the academic and administrative purpose. Computers are also made available for students and staff. The

institute has the internet connection of 100 mbps in the campus along with wi-fi.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

139

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

3961847.55

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The repair and maintenance of physical, academic and support facilities:Maintainance of Laboratory, library, sports facilities, computers and classrooms are an unremittingprocess. For the purpose, at the institutional level,special budget is allocated. In the beginning of every academic year the details about the required repairing and maintenance are collected from the Heads of the department. The same is put for approval of the Principal. After it the requisite procedure is carried out. Further college has well defined guidelines and procedure for repairing and maintenance activities to ensure time bound maintenance work. The college has established systems and procedures for maintaining and utilizing physical facilities.Institute's website upgradation and maintenance is looked after by a Private Firm. Each departmental laboratory is having lab assistant and lab attendants for the proper maintenance of the laboratories, some of them are appointed by the Management. The college is having hostel committee which manages the hostel maintenance and proper utilization of the hostel facilities.The maintenance work related to facilities such as equipment repairing, furniture maintenance, electric work, plumbing, RO water facilities, etc. is maintained through AMCs on charges basis.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

936

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

33

File Description	Documents
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	[View File](#)

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health	**A. All of the above**

and hygiene) ICT/computing skills

File Description	Documents
Link to Institutional website	https://sggkhadsecollege.ac.in/Event/Index
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

679

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

679

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

07

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

100

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/

Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

32

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institute facilitates students representation and active

engagement at different levels and capacities, as they are an inseparable part and stake holders of higher education. Dr. Umesh Ladhe (Manager, Benzo Chem Industries Pvt Ltd Malkapur (EOU), was an alumni of the college and presently is a member of College Development Committee (CDC),who is involved in the policy making of the college.

At college level CR and LR are selected on the basis of the merit. The representatives are actively involved in the organization of various academic and administrative activities of the college and departments like IQAC, Anti-Ragging and Grievances Redressal Cell, NSS, Sports etc. As well, college level CR and LR were assigned tasks during co-curricular, extra-curricular and sports activities. They also play a proactive role during many events and competitions of Sports, Academics, co-curricular and extra-curricular activities.

The NSS Volunteers actively help the unit in the organization of camps. The players from Sports department provide coaching and counseling to the budding sports students, whenever asked for. Students are also encouraged to share their experiences in the regular/extra classes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

470

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The process of Alumni registration was under process and got registered on 21/12/2021 under the society registration Act (1860 ordinance 21, Registration number- ???|22013|?? dated 21/12/2021). However, the college holds yearly meetings of the alumni to get feedback about the college facilities and teachers. Further, the alumni provide inputs for the development of the college during their visits to the departments. The members of the alumni association interact with the Principal and the staff members regarding the overall development of the college. To encourage the students we invite the successful alumni who have passed competitive examination, established as entrepreneur, social worker etc. Alumni provide their expertise to the college students in the form of lectures, improving skills, sports activity etc. Moreover, the alumni from nearby villages help in organizing NSS camps in adopted village/s.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	[View File](#)

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Describe the vision and mission statement of the institution on the nature of governance, perspective plans and participation of the teachers in the decision making bodies of the institution within a maximum of 200 words.

Our educational institute prepares students from diverse background for productive careers by providing them with student centred, practically focused quality learning experience. The Vision of the college is - "To educate and enable youth, enhance the dignity and progress of the society as well as the nation" and Mission-"We at Smt. G. G. Khadse College, Muktainagar are committed to impart good education, develop all round personalities and inculcate social and civic responsibilities". The college practices decentralization and participative management. The organizational structure is fragmented into general body of Muktainagar Taluka Education Society, Muktainagar. The College Development Committee is actively involved in planning and decision making. New programmes/courses are introduced as per the suggestions of CDC/IQAC. IQAC looks after the academic planning and monitoring the activities.

As the students coming to the college are from farming background the activities are planned for the overall development of the personalities of the students. As this was a post COVID-19 pandemic year, the prime focus was on the psychological well-being and stability of the students.

The directives from the government, Higher Education department and KBCNM University, Jalgaon are followed. Further, as per the set norms and procedures, the students' and employees' problems are resolved.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

For the effective leadership various institutional practices are run, For the purpose Academic committees are formed for smooth conduction of various activities. The committee members are encouraged to play lead roles in various, functions/activities/events, etc. Controlled autonomy is given to heads and academic committees for its planning and execution, which is finally controlled by IQAC. Participative management is observed through- CDC, followed by IQAC. The IQAC proposes the requirement to CDC and the management. The management does needful in this case.

There are policies for maintenance of physical infrastructure like computers, electric problems in the college. The maintenance is done through private firms/ individuals on the call basis. At the end of every academic year Principal collects for the requirements from the heads of departments and the action is taken there upon, following the procedure. On receipt, requirements are distributed to respective departments after verifications.

Various Academic Committees are formed to look after the support services and co-curricular activities. NSS, Student Development, Yuvati-Sabha etc. look after the overall development of the students. To nurture the leadership qualities in the students, the Students' Council is framed and roles are assigned to them.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional strategic plan is effectively deployed. At the beginning of the academic year the Academic Calendar is prepared in the lines of the circulars from the university, suggestions from IQAC, inputs from the departments and various Academic Committees. Accordingly, teaching-learning process is planned. Teachers prepare teaching Plan, and follow-up is taken through Daily diary and departmental meetings. Google Classrooms and other ICT enabled platforms are used to disseminate notes, learning material to the students.

From this academic year the college has adopted Online Internal Evaluation method for effective and time bound evaluation. It helped a lot to students in the wake of COVID pandemic.

Various Academic Committies plan the activities for the holistic and all round personality development of the students, in the beginning of the academic year. Proposal are sent to university to communicate the intent and to seek the approval for the organization of programmes of NSS, Sports and Student Welfare Department. Students are communicated well in advance about the organization of various activites. For the purpose notices are circulated through students' whats app groups of all classes.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

In the institute, theCDC is formed as per the norms and the Principal works as an Administrative Officer. The Principal exercises full freedom and power to develop the institution in all areas of academics, infrastructure and administration. From the qualitative point of view, IQAC plays a key role and

is constantly involvedin takingthe qualitative measures in academics, infrastructure and administration. Similarly HODs, various academic committees, faculty members and Office Superintendent (O.S.) are also given autonomy to execute the vision, mission and policy of the institution. Vacancies are filled by the management for the Non-grant posts from their funds. Various Academic Committees are formed for the organization of activities. IQAC calls for the proposals under CAS at regular intervals. For smooth functioning of the college, regular staff meetings, departmental meetings and Committee meetings are conducted. Whats App groups are created for the circulation of notices, instructions to the students and staff.

The code of conduct is prepared for the staff and available on the college website. Faculty Induction programmes are arranged to orient the faculty on the changes in higher education.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://sggkhadsecollege.ac.in/About/OrganizationalChart
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution always takes up the responsibility of welfare of teaching and non teaching staff. They promote staffs for their overall personality development in general and academic in particular. The details of the welfare schemes available for the teaching and non teaching staff are given below:

1. Recreation/ Indoor Sports facility is available

2. Grant leave for FDP/RC and OC

3. PF and EPF facility is made available for non-permanent staff

4. Canteen facility for all

5. Photo copy (Xerox) facility is available for regular work of the institute

6. Establishment of "Teachers Academy" (PradyapakPrabodhini)

7. Felicitation of the staffs is made in annual gathering for their special achievements

8. Unlimited access to Books from the library.

9. Free Wi-Fi in the campus.

10. Free Vehicle Parking

11. Uniform is provided to the non-teaching staff by the

college.

12. The college has taken Group Insurance of all Teaching and Non-teaching staff.

13. The birthday of Teaching/Non-teaching staff celebrated by the staff.

14. The college runs unregistered AID club to meet the timely financial need.

15. Programmes are organised for the mental/physical health/well being of the staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

06

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

82

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution every year gets filled Performance Based Self-Appraisal form the teaching and non-teaching staff, provided by the university for the evaluation ofthe performance of the

staff which is scrutinized by the Principal.If needed, oral
instructions are given to the concerned for improvement. To
monitor, regular functioning, the teachers are given Daily
diaries and the head of the department verifies and certifies
it.The final year students fill up the online feedback form,
which is used for the evaluation of the performance of the
institution and the staff.The SSS (Student Satisfaction
Survey) is also conducted. The Feedback given by the students
is judiciously analysed and used for further
improvement/action.For the Feedback of thestake holders, the
Feedback forms are collected from students and teachers are
collected, analyzed and used for further planning. The SSS
(Student Satisfaction Survey) is also conducted. The
performance of the non-teaching staff is also appraised in
SSS. The findings of the Teacher Feedback and Student
Satisfaction Survey are summarized and published on the
institutional website.In the Semester end meeting the
Principal sees that assigned syllabus is completed as well
the assigned work is carried out. The complete report of the
institute is annually presented before the CDC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal Financial Audits:

Internal Financial Audit is a regular practice of the office.
The college account is maintained in different parts as per
the scheme/provision. The account is partially being
maintained through TALLY software.

External Financial Audits:

The financial audit is conducted by a CA duly appointed by
the Management. It follows the standard norms of the audit.

Government Audit: Further, the audit is carried out by government departments/bodies as per the orders, through the Administrative Officer, Senior Auditor (Higher Education Jalgaon Region, Jalgaon) and Accountant General, Mumbai).

Green Audit: The Green Audit is done by Nutan Urja Solutions, Pune. The audit studies present level of energy consumption and emission of CO2.. It also studies usage of renewable energy and suggests ways to reduce energy consumption.

Energy Audit: The Energy audit of the College is done by Nutan Urja Solutions, Pune.. the audit aims at studying present level of energy and electricity consumption. It assesses various instruments/equipments in use, from energy efficiency aspect.

Environmental Audit: The College has been audited by Nutan Urja Solutions, Pune. This audit aims at verification and validation to ensure that the various laws are compiled with adequate care towards environmental protection and conservation

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

2,73,916/-

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	<u>View File</u>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<u>View File</u>

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

UGC and other institutions are approached for financial assistance. Teachers are promoted to apply for research grants. Cash inflow is generated from self financing courses. Expenses on academic and administrative are meet from the self-financed courses. Every year at the time of admission, Information Brochure is published for students. It contains the details of admission procedure, facilities provided to the students and information about the different types of scholarships and welfare schemes. Same thing is displayed on the notice board regarding admission and scholarship process. At the time of admission students are informed through SMS, E-mail, what's app group. Admission committee is appointed to look after the smooth functioning of the admission process and counselling of the students. The Earn while Learn scheme is effectively being run in the college. Our management contributes 25% fund towards earn and learn scheme while University contributes 75%. For the needy and poor students college allows to pay the fees in instalments. The College avails all types of scholarships to students. A non-teaching faculty takes care of the scholarships for students.

File Description	Documents
Paste link for additional information	<u>Nil</u>
Upload any additional information	<u>View File</u>

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for

institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) has constantly contributed significantly for institutionalizing the quality strategies and processes in the college. During the Academic Year 2021-22, IQAC contributed to:

1. Teaching-Learning and Evaluation: At the beginning of the academic year the Academic Calendar is prepared in the lines of the circulars from the university, suggestions from IQAC, inputs from the departments and various Academic Committees. Accordingly, teaching-learning process is planned. Teachers prepare teaching Plan, and follow-up is taken through Daily diary and departmental meetings. Google Classrooms and other ICT enabled platforms are used to disseminate notes, learning material to the students.

From this academic year the college has adopted Online Internal Evaluation method for effective and time bound evaluation. It helped a lot to students in the wake of COVID pandemic.

2. Professional Development Programmes/Activities: To make overall development of faculty members institution encourages faculties to attend professional development programmes/courses. For quality research, institution has constituted separate research committee under which research workshop are organized. Faculty members are encouraged to participate in syllabus framing workshops.IQAC has organized programmes on Quality Research, Swayam, NEP-2020, Using Digital resources etc.

3. IQAC looks after the qualitative measures of the institute. If needed, necessary changes are made, in consultation with the CDC and the Principal. The MoUs are carried out with different institutes/organizations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

and recorded the incremental improvement in various activities

Teaching-Learning, Evaluation and Feedback: At the beginning of the academic year the teaching-learning process is planned. Teachers prepare teaching Plan, and follow-up is taken through Daily diary and departmental meetings. Google Classrooms and other ICT enabled platforms are used to disseminate notes, learning material to the students. For dissemination of notices with regards to teaching and evaluation, students are informed through mentors, Whats app groups etc.

From this academic year the college has adopted Online Internal Evaluation method for effective and time bound evaluation. It helped a lot to students in the wake of COVID pandemic. Department wise students' result analysis record is maintained.

The IQAC is continuously striving to establish Linkages and MOUs with other institution for Faculty exchange, organizing student oriented activities and publication.

At the end of every Academic Year feedback is collected from the students which is analysed and used by the Feedback Committee to prepare the report on feedback. Principal monitors the system and takes appropriate measure and corrective action. Accordingly, website is developed, new programmes/courses are introduced, activities are organised, teachers' performance is evaluated and infrastructure is developed.

File Description	Documents
Paste link for additional information	https://sggkhadsecollege.ac.in/Document/View?DocPath=%2FData%2FDocuments%2F7_ACADEMIC%20CALENDAR%202021-22.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for

B. Any 3 of the above

improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	https://sggkhadsecollege.ac.in/Document/View?DocPath=%2FData%2FDocuments%2F6_AQAR%202020-21%20%281%29.pdf
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institute strongly believes in gender equality providing equal opportunities to everyone in all fields irrespective of gender.

Safety and Security

- **College has a top priority on women's security and safety.**
- **Watchman on gate, CCTV camera is installed in the campus and helpline numbers for women's safety are displayed in ladies' room, common girls' room, reading room and other areas in the campus.**
- **The college has separate girls' hostel withsafeand secure prmises.**
- **Special Programmes for girl students are organised under "Yuvati Sabha".Discipline committee, Anti-sexual Harassment Committee and Anti-ragging committee**

lookafter the women's security and safety.
- Training on self-defence for girls' students under SWAYM SIDHA ABHIYAN. College organised a lectures on:
- Gender Equality for enhancing the values within students.
- Lecture on BETI BACHAO BETI PADHAO.
- Rally on BETI BACHO BETI PADHAO Abhiyan.
- Lecture on Women's Empowerment: Past, Present and Future
- Celebration of WORLD WOMEN DAY.

Counselling- Cell provides counselling to the girl students, if needed. The lady teacher provided counselling to the girls students in the departments, in informal manner, on various issues.

Common Room – College has separate girls' common room and Separate washrooms for girls.

File Description	Documents
Annual gender sensitization action plan	https://sggkhadsecollege.ac.in/Document/View?DocPath=%2FData%2FDocuments%2F28_7.1.1%20Annual%20gender%20sensitization%20action%20plan.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://sggkhadsecollege.ac.in/Document/View?DocPath=%2FData%2FDocuments%2F30_7.1.1%20Specific%20facilities%20provided%20for%20women%20in%20terms%20of.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

All organic waste is collected at one place. To reduce waste in the institute, students and staff are educated on proper waste management practices through lectures, notice boards, displaying slogan boards in the campus etc. Moreover, waste is collected daily from various sources. Efforts are taken to produce compost manure from the solid waste from various sources. Manure is used for the purpose of garden as well planted trees. Moreover, the staff is advised to use the papers by both sides for printing.

E-waste- electronic gadgets are particularly repaired for efficient utilization. Old electronic devices circuit motherboards are given to students if asked to work on a project/idea. Awareness is created among the staff and the students about minimising the use of plastic in day to day life. Sealed plastic bottle waters are avoided in the campus, unless necessary. Nagar Panchayat sends a vehicle to collect the non-degradable waste from the college.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping	**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Due to partial Covid pandemic there were limitations in

organizing programs, still the college tried hard to inculcate values among the students about tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities through the curriculum of various classes. As well as, the co- curricular activities like Marathi Bhasha Day, Hindi Day, National Unity Day, National Martyrs Day Program, National Voters' Day, Balika Day (National Girl Child Day), NSS day, National Consumer Day and Constitution Day.

The college has organized below programmes for Environmental awareness:

During the period of 23 Feb to 27 Feb College NSS department organised below programmes for Environmental awareness in Hartala village.

- Environment awareness rally

- Visited to Park Garden

- Visit to Primary Health Centre

Human Values and Professional Ethics

The institute tries hard to inculcate values among the students about Human Values and Professional Ethics through various topics included in the curriculum of various classes. As well as the co-curricular activities are carried out like National Voters' Day, Balika Day, Kavyitri Bahinabai Gram Vachan Katta programme, Appali Vasundara Abhiyan, National consumer day, International Human Rights Day and Constitution Day.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Due to Covid pandemic there were limitations in organizing programmes still the college organized activities. The college has prepared code of conduct for staff, students and parents, which is displayed on the college website, as well as we have placed preamble of constitution in library. The institute tries hard to inculcate values, rights, duties, and responsibilities of citizens through various topics included in the curriculum of various classes and through co-curricular activities like, Anti-ragging, Constitution Day, International Human Rights Day, World Earth Day Celebration, Celebration of World Water Day, student medical check-up camps for first year students and Voter awareness's programme.

The college has displayed Preamble of Indian Constitution in the central library to make students aware about the constitutional obligations and rights.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://sggkhadsecollege.ac.in/Document/View?DocPath=%2FData%2FDocuments%2F29_7.1.9%20Details%20of%20activities%20that%20inculcate%20values.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Due to partial Covid pandemic there were limitations in organizing programmes in offline mode, still the college organized various activities. The institute tries hard to inculcate values among the students about responsibilities stated in the mission of the college, to develop all round personality and moral values, social and civic responsibilities among the students. The college celebrated the days like Constitution Day, National Mathematics Day, Savitribai Phule Birth Anniversary, Chatrapati Shivaji Maharaj Anniversary, Celebrating Birth Anniversary of Mahatma Gandhi, World Earth Day Celebration, Hindi Day, Celebration of International Water Day, International Maleria Day, Aids awareness program, Covid Vaccination program, National Unity Day, World HIV-AIDS Day, Rajmata Jijau and National Youth Day (Swami Vivekanand Anniversary), Sant Ravidas Birth Anniversary Programme, National Martyrs Day Program , Marathi Bhasha Day and Science day.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Vaccination for Staff and Students

Getting vaccinated could save your life. COVID-19 vaccines provide strong protection against serious illness, hospitalization and death. There is also some evidence that being vaccinated will make it less likely that you will pass the virus on to others, which means your decision to get the vaccine also protects those around you. Even after getting vaccinated, keep taking precautions to protect yourself, family, friends and anyone else you may come into contact with. COVID-19 vaccines are highly effective, after getting vaccine to staff and students increase confidence and reduce stress

2. Voter Awareness Program-

Democracy is the soul of our nation and elections are inseparable part of it. The wise voter decides the destination of the nation. To build healthy nation; all people of nation need to vote.

- **Counselling made by Hon. Magistrate for new voters.**
- **One student was appointed as a coordination of voter awareness programme.**
- **Outcome of the programme, good response was observed by the new voter registration. Students were not aware about enrolling their names as a new voter. During this awareness and voter registration program Hon. Magistrate of Muktainagar pointed out the significance and benefits of democracy.**

File Description	Documents
Best practices in the Institutional website	https://sggkhadsecollege.ac.in/Document/View?DocPath=%2FData%2FDocuments%2F19_Best%20Practice%202021-22.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The distinctiveness of the college lies in bringing the first-generation learners from remote and rural society in the mainstream of the society by providing equal opportunities, quality education and instilling confidence among students, to fight against all difficulties. Due to orthodox and conservative social set up of the populace, most of the girls were not allowed to attend or enrolled for higher education. Further, the parental fear about girls' safety and security is well care taken off by the college. Along 70 to 80 % students enrolled co-curricular, extra co-curricular activity in the college belong to economically & socially backward sections of the society.

The institute tries hard to provide platform to budding youths to prove their talent in various fields. For the college organizes personality development camp, Swayam Siddha (self-defence) and such activities. As a result, girl student along with boys are performing better in academic, extracurricular, extension and sport. The college takes efforts for the holistic development of the enrolled students to be a better responsible citizens, enriched with self-confidence, determination, patriotism and humanity. The college conducts programmes on career counselling, personality development, entrepreneurship, placement camps etc.

File Description	Documents
Appropriate web in the Institutional website	[View File]()
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

- **To continue withthe use of ICT skill in more areas of college.**
- **To start add-on/certificate course/s.**
- **To conduct more activities for the overall development of the students.**
- **To arrange Campus Placement in the college.**
- **To organize programmes to create awareness about NEP 2020.**

- To promote more students for Co-curricular, Extra-curricular, Extension and Outreach activities.
- To focus on girls counselling.
- To focus on carrier counselling.
- To promote research activities in the campus.